

Conditions of the Call for Doctoral School Research Grant for Training for Doctoral Grant holders. - Year 2024

OBJECT

The aim of this call is to promote the attendance to specific and complementary research training for **Doctoral Grant holders**. The aim is to facilitate attendance **at seminars, workshops, courses, summer or winter schools or other training activities**.

NATURE AND CONDITIONS OF THE GRANT

This call comprises attendance at seminars, workshops, courses and summer or winter schools or other training activities as specific and complementary research training.

The beneficiaries of this type of grant are the Doctoral Grant holders of the Doctoral School, whose registration has been formally accepted by the organizing institution and the thesis supervisor or supervisors.

The grant includes the following items and amounts always bearing in mind the documents UOC "[Política de viatges 2017](#)".

- a) **Registration fee** (if appropriate)
- b) **Travel by air or train**
- c) **Accommodation**
- d) **Living expenses and minor transport expenses**

Reserving journeys (by plane or train and the hotel) and the payment of the registration fee must be made in accordance with the purchasing procedure for the ARI.

Expenses relating to the registration fee, travel and accommodation must be duly justified to the ARI within the 15 days after the journey has taken place. For travel by plane or train, plane tickets and boarding passes or the corresponding ticket must be presented.

BUDGET

The **overall budget 2024** available for all the Doctoral School Calls **shall not exceed 81.000 €**. This amount is subject to the withholding of personal income tax and contribution that results from application in accordance with current legislation

REQUIREMENTS AND OBLIGATIONS

To receive a Doctoral School grant for the Training, the applicant must meet the following requirements and obligations:

- Completing the grant application form provided by the Doctoral School by entering to the GIR, at the “Portal Investigador”, and submit all the attached documentation stipulated on the form (both the documentation for submission when making the application and the documentation that should be sent after the organization of the event).
- Not receiving other grant for the same item awarded by public or private institutions.
- It is essential that the associated expenses are incurred between 1 January and 31 December 2024.
- Having the scientific production up to date in the GIR.

TIME LIMIT, FORMALISATION AND PROCESSING OF APPLICATIONS

The **period** for submitted will be open until the budget is exhausted and as maximum till November 1st, 2024.

The applications may **only be sent through the “Portal Investigador” at GIR tool**, login to the link “**Presentació de sol·licitud**” inside the call’s file.

Once the application has been completed at GIR tool, the applicant must send a message to the address internal_grants_ri@uoc.edu notifying his request.

The applicant, in a maximum of 5 working days after the submission, will receive a confirmation email, from the Research and Innovation Office (ARI), of the correct submission.

For additional information or resolve queries do not hesitate to contact internal_grants_ri@uoc.edu.

SELECTION

The Doctoral School will evaluate the applications for this call and will rule on the awarding of Grant covered by this call.

The decision will be communicated within 15th labour days of submitting their application.

The Doctoral School will take the following criteria into account when assessing the applications:

The academic prestige of the training will be priced in relation in the area of specific research (this information will have to be proportionate and justified by the applicant).

- The requests linked to the research carried out within the framework of a project with competitive funding will have priority.
- In the case of a Doctoral Grant holder who wants to apply for more than one application, the first one will be prioritized.
- CV of the applicant of the grant. That information picked up and updated will only be valued on the Tool of Integral Management of the Research of the UOC (GIR).

JUSTIFICATION

After attendance at the training the researcher responsible for the application must submit the following documentation within a maximum of three months:

- Copy of the certificate issued by the organizing institution.
- Report with a brief account of the opportunities detected (contacts, subjects, funding options, etc.) that may be linked to the UOC's research interests.
- Update of the information in the GIR with the details of the work presented at the event in question.

INTELLECTUAL PROPERTY RIGHTS

It is presumed that the Doctoral Student who applies for the grant, is the author, owner or is legally entitled to present the work. The Doctoral Student authorizes the Doctoral School to use the said work only for evaluation purposes in the aim of ruling on the awarding of Grant covered by this call as well as the dissemination of the distance mode Doctoral Students activity.

The Doctoral Student shall hold the Doctoral School harmless against any claims from third parties regarding the content of the Work.

DATA PROTECTION

In fulfilment of Organic Law 3/2018, of December 5, on protection of personal data and guarantee of digital rights and of Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27 April, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter "GDPR"), we hereby inform the participating persons of the following aspects.

Data controller:

Fundació per a Universitat Oberta de Catalunya Avinguda del Tibidabo, 39-43, Barcelona
National tax ID number (NIF) G60667813.

In the event of having questions about the handling of personal information, you can contact the Data Protection Officer at email address dpd@uoc.edu.

Purpose of the processing:

Your personal data will be processed with the aim of organizing, managing and resolving the present Call for Doctoral School Research Grant for Training for Doctoral Grant holders, (hereinafter "the Activity").

Legitimacy:

The organization, management and resolution of the Activity is based on the execution of the contract (the call for the Activity).

Conservation period:

The personal data will be kept during the necessary period of time to carry out the indicated purpose. At the end of the indicated period, the UOC will keep the personal data blocked during the period necessary to comply with the legal obligations that could generate legal responsibilities regarding the indicated purpose. When the responsibilities expire, the personal data will be permanently eliminated.

Security measures in place to protect personal data:

The UOC will treat personal data in the strictest confidence. It has also implemented appropriate technical and organizational measures to ensure the security of the data and prevent their destruction, loss, unlawful access or unlawful alteration. When determining these measures, criteria such as the scope, context and purposes of the processing, the state of the art and the existing risks have been taken into account.

Recipients:

If necessary, the UOC will disclose the personal data you send us through this form to other third parties in order to comply with any corresponding legal obligations.

The UOC has several providers that assist it in carrying out different tasks related to the processing of personal data.

Rights of interested parties:

You have the following data protection rights:

RIGHT	Definition
Right of access	Check what personal data is held.
Right to rectification	Modify personal data held when inaccurate.
Right to object	Request that personal data not be processed for some specific purposes.
Right not to be subject to an automated individual decision-making	Right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you.
Right to erasure	Request that personal data be deleted.
Right to restriction of processing	Request that the processing of personal data be limited.
Right to data portability	Request that the information available be delivered to them in a computer format.
Right to lodge a complaint with the competent authority	File a claim. Without prejudice to the exercising of your rights before the controller, at any time you may lodge a complaint with the competent authority to defend your rights through the website www.apdcat.cat .

To exercise such rights, send an email to fuoc_pd@uoc.edu, with the reference "Data Protection" attaching, if necessary, a copy of your identification document, as well as minimum content provided for in the applicable regulations. If the application does not meet the specified requirements, you may be required to amend it. The exercising of these rights is free, although a fee may be charged when applications are unfounded, excessive or repetitive.

JURISDICTION

These bases are governed by the laws of the Spanish State. Any dispute or litigation arising from these rules and the grants awarded will be submitted to the courts and tribunals of the city of Barcelona. Applicants and beneficiaries waive any other jurisdiction that may apply to them.

Barcelona,

Xavier Vilajosana Guillen
Vice Rector for Research, Knowledge Transfer and Entrepreneurship